

# This has been superseded by Notification No. CCIL/OPS/TPR/2023-24/51 dated 27-Oct-23

### **NOTIFICATION**

#### **SECURITIESSEGMENT-TRIPARTYREPO**

Date: 12<sup>th</sup>March, 2021

NotificationNo:CCIL/OPS/2020-21/13

# Collateral Work-Flow Procedure for Triparty Repo Margin/

Collateralwith effect from 15<sup>th</sup>April 2021
(Members maintaining Current Account with Designated Settlement Bank(DSB)and Gilt Account with DSB / CSGL AccountHolder)

We invite your attention to the collateral work flow procedure for contributions and withdrawalof securities and/ or funds,referredto in ChapterIV "TripartyRepo Collateral" of Securities Segment Regulations.

This notification is issued in terms of the provisions contained in CCIL'supdated Bye-laws, Rules and Regulations notified on 12<sup>th</sup> March 2021 replacing the earlier notification issued under refCCIL/OPS/2019-20/08dated 01st February 2020. This notification shall beeffective fromI5<sup>th</sup> April 2021.

#### I. General:

- I. This Notification is applicable to Associate Members (Members)admitted to The ClearingCorporationofIndiaLtd. (CCIL)'sSecuritiesSegment;
- 2. In terms of Bye Laws, Rules and Regulations of CCIL, all Members including Associate Members are required to contribute securities and / or funds towardsTriparty Repo Collateral / Margin contributions to cover their operations in CCIL's Securities Segment;
- This Notification, issued in terms of provisions contained in CCIL's Bye Laws, Rules and Regulations, sets out the workflow process relating to contributions, and withdrawalsof funds and/or securities towards Securities Segment -Triparty Repo -Collateral/ Margin contributions;
- 4. All Associate Members of CCIL's Securities Segment shall maintain a CurrentAccount with Designated Settlement Bank (DSB) appointed for the purpose by CCIL and selected by Associate Member. The Associate Membersshall have an option to maintaina GiltAccount either with theDSB or any other RBIapprovedentity offering Gilt Account Services (hereinafter referred to as CSGL Account Holder) for movement of its collaterals to /from CCIL ;
- 5. Associate Members' all funds related Collateral Transactions shall be undertaken through CCIL's and respective Associate Member's Current Account maintained with the DSB using the applicable Net Banking System(s) of DSBs;

- 6. All funds related collateral notices for Associate Members shall be routed through their respective Settlement Bank. The DSBshall accord its confirmation to the Notice of Funds Contribution submitted by such member(s);
- 7. Intraday cash withdrawalmay be permitted only for interest (coupon) retained towards shortfall in Borrow Limit;
- 8. All security contributions towards **Triparty Repo** shall be received and held inCCIL's Constituent Subsidiary General Ledger (CSGL) with Public Debt Office of RBI.Such security contribution shall be received from the CSGL Account of Associate Member's CSGL Account Holder. Similarly all security withdrawals by Associate Membersshall bedelivered by CCIL from itsconcerned CSGL Account to the Associate Member's CSGL Account Holder's CSGL Account;
- 9. The relevant details of CCIL's CSGL account, RBI RIGS / Current Accounts and Designated Settlement Bank (DSB) current accounts for Triparty Repo collateral contributions are made available to members in download section of CCIL's eNoticesystem;
- 10. All transfers of Securities into and/or out of CCIL's Constituent SGL accounts shall be through the relevant functionality of **Value Free Transfer (VFT)** in eKuberSystem'in terms of RBI guidelines issued for VFT;
- 11. The cut off timings specified for various activities relating to Collateral/Margin are being notified separately and same shall bestrictly adhered to;
- 12. CCIL shall account for and update individual Member Collateral/Margincontributions only afterreceipt of necessary confirmation from DSB/RBI aboutactual receipt offunds and/or securities as applicable;
- 13. Movement of funds/securities into and/or out of Collateral/Margin contributions shall be captured, stored and maintained on value date basis;
- 14. All notices of contribution *I* withdrawal of cash and secunt1es for Triparty repo collateralshall be sentbyAssociate Members,DSBs andCSGL Account Holders via eNotice, an electronic web based interface (hereinafter referred to as 'eNotice System) and CCIL response tosuchnoticeshallalsobereceivedbyMembersthrougheNotice System;
- 15. The notices may befaxed by Members, DSBs and CSGL Account Holders to CCIL's Collateral & Funds Management on 022-61546499/6465 (Marked to the attention Collateral & Funds Management) to be followed up with physical intimation as per prescribed format (enclosed herewith for ready reference) in case of non-availability /non-functioning of the Notice System;
- 16. In respect of Contribution, the Settlement Bank/CSGL Account Holder shall, upon completion of actual transfer of funds/securities as instructed by the concerned

Associate Member, update/approve relevant portions of the said Notice and send the same to CCIL via eNotice System or fax as mentioned in para (15) hereinabove for further processing. In respect of withdrawals, the Settlement Bank/CSGL Account Holdershallawaitpayment/transfer instructionsfromCCILfor final payment/delivery to concerned Associate Member;

- 17. AllCollateralNoticesshallbeacceptedondayswhenCCILisopenforbusinessm terms of CCIL's Bye Laws, Rules and Regulations;
- 18. Minimum cash collateral of **Rs. 1,00,000/-** (Rupees One Lac Only) needs to be maintained by Members at all times during duration of their membership to CCIL's Securities Segment. The contribution/withdrawal in funds and Securities (face value) shall be in multiples of **Rs. 1,00,000/-.**

### **II.** ProcedureforContribution:

# A. FundsContribution

- I. Members desirous of making fund contributionsshall intimate CCIL andtheir DSB via eNoticeSystemorbymeansof"NoticeofContribution"toCCILinthe prescribed format, on the day of contribution prior to/along with the actualcontribution. CCIL shall not confirm any contribution entry in respect of funds contributions without proper receipt of requisite "Notice of Contribution" from the concerned Member(s). In case of eNotice System, upon approval of the Notice in the eNotice System by the Associate Member, an email alert shall be sent to Settlement Bank for further processing of eNotice;
- 2. Members shall ensure proper funding of their Current Account and adequacy of clear funds to facilitate relative funds transfer on the concerned value date within the specified cut-off timings;
- 3. Members shall instruct their DSB to transfer requisite funds to CCIL's CurrentAccountmaintainedwith them (SettlementBank) togetherwith specificinstructions to advise CCIL about such credit using eNotice System or physical format prescribed by CCIL for the purpose;
- 4. TheContributionshallbe accountedforonlyuponsightingof fundsinCCIL's Current Account with DSB as above. Any credit of funds to current account with SettlementBank(s), after the collateralbusiness hours shall be accounted for on the next business day on a receipt of Notice of deposit. CCIL shall update concerned Member's holdings and the status of notice in the eNotice System will be updated as 'Confirmed'. Relevant collateral transaction and holding statement shall be available forelectronicdownloadbytheconcernedMemberontherelativedateof contribution.

#### **B.** SecuritiesContribution

- I. Members desirous of making securities contributions to their Collateral/Margin shall intimate CCIL and its DSB/CSGLAccountHolder via eNotice System or by meansof their "Notice of Contribution" to CCIL in the prescribed format on the day of contribution along with the actual contribution. CCIL shall not confirm any contribution entry in respect of securities contributions without proper receipt of requisite "Notice of Contribution" from the concerned Member(s). In case of eNotice System, upon approval of the Notice in the eNotice System by the Member, an email alertshall besent to Settlement Bank/CSGL Account Holder for further processing of eNotice;
- 2. The concerned Member shall independently arrange to instruct its DSB/CSGL Account Holder to arrange for proper transfer of concerned Security to CCIL's Constituent SGL Account from their Settlement Bank's/CSGL Account Holder's CSGL Accountwith PDO, RBI using the VFT functionality in RBI's eKuber System;
- 3. CCIL shall not take cognisance of any contribution entry in respect of securities contribution without proper receipt of requisite notice in eNotice System or physical "Notice of Contribution" from the concerned Member(s) and its designatedSettlement Bank/CSGL Account Holder with all details duly filled in as prescribed and authenticated by both the Member and its Settlement Bank/CSGL Account Holder;
- 4. All securities contributions shall be made by Members, from amongst the list of eligible securities prescribed by CCIL and current at the time of such contribution for Triparty Repo;
- 5. Upon receipt of transaction via eKuber System at CCIL, the collateral contribution transaction initiated and approved bytheDSB/CSGL Account Holderonbehalfofthe Member in the eKuberSystemasabove, would then be verified with the eNotice submitted by the Member or with the physical Notice of Contribution received from Member through its DSB/CSGL Account Holder. Upon verification of the relevant records in the eKuber System and ensuring that the same tally completely with the eNotice /Notice of Contribution, the transaction shall be"Confirmed" at CCIL's end. On confirmation, the transactionswould electronically flow to RBI and are expected to get 'Settled' over eKuber System subject to availability of requisite balance and other validations on eKuber System. In case the transaction particulars in the eKuber system do not tally with Member's eNotice /Notice of Contribution, the concerned transaction shall be Rejected by CCIL;
- 5.Upon transfer of security from Member through their DSB/CSGL Account Holder's CSGL Account into CCIL's CSGL Account, CCIL shall update concerned Member's holdings and the status of notice in the eNotice System will be updated as "Confirmed".Relevant collateral transaction andholdingstatement shall beavailable for electronicdownloadby the concernedMemberon the relativedate of contribution.

#### III. WithdrawalsProcedure:

### A. FundsWithdrawal

- 1. Members desirous of seeking fund withdrawals from their Margin contribution shall intimate CCIL via eNoticeSystemor send physical "Notice of Withdrawal" to CCIL (in prescribed format) at least **ONE**business day prior to the actual value date of proposedwithdrawalwith copy to its designatedSettlementBank. Uponapproving the Notice in the eNoticeSystemby the Member, an email alert intimationshallbe sent to Settlement Bank (for information) and to CCIL for further processing of the eNotice;
- 2. Members desirous of seeking fund withdrawals from the interest retained account-Triparty Repo shall intimate CCIL via eNotice System on the **same** day (**Intraday**), post replenishment of Borrow Limit shortfall;
- 3. Notice(s) of Withdrawal received via fax or physical submission after the prescribed cut off time shall be rejected by CCIL;
- 4. Members shall ensure that such Notice of Withdrawal is submitted after taking into account their outstanding obligations to CCIL and that the same falls withinpermissible limits in terms of CCIL's Bye Laws, Rules and Regulations;
- 5. Member shall ensure that such Notice of Withdrawal for Interest Retained in Triparty Repo Collateralis submittedafter BorrowLimit is replenished, either partially fully;
- IncasetheNoticeofwithdrawalishonoured,thestatusofthesameisupdatedas

   confirmed' on eNotice System. Withdrawals shall also be reflected in concerned Member'scollateral transaction and holding statement on relative value date of payment;
- 7. CCIL shall instruct the concerned Member's DSB on value date through their Net Banking System totransfer relative funds from CCIL's Current Account with DSB to the Current Account of the concerned Member with the DSB as recorded with CCIL;
- 8. CCIL shall not be responsible for non-execution of payment instruction(s) on DSB's Net banking System on account of any reason.

# B. SecuritiesWithdrawals

I.Membersshallbeentitledtowithdrawsecurity/iesfromtheircollateralcontribution in excess of the requirementtocovertheiroutstandingobligations, by intimating CCIL via eNotice System or sending physical "Notice of Withdrawal" to CCIL in the prescribed format with copy to DSB /CSGL Account Holder. In case of eNotice System, upon approving the Notice in the eNotice System by the Member, an email alert intimation shall be sent to SettlementBank/CSGL Account Holder and to CCIL for further processing of the eNotice;

- 2. Such withdrawal requests shall be accepted as provided in the Bye-Laws, Rules and Securities Segment Regulations, for refund on same day (Intraday) or Overnight (next business day) subject to applicable validations;
- 3. Member shall ensure that such Notice of Withdrawal is submitted after taking into account their outstanding obligations to CCIL and that the same falls within permissible limits in terms of CCIL's Bye Laws, Rules and Regulations;
- 4. IncasetheNoticeofwithdrawalishonoured,thestatusofthesameisupdatedas 'Confirmed'ineNoticeSystem;
- 5. For permissible securities withdrawals, honoured by CCIL after completion of necessary internal checks, CCILshallinitiatetheCollateral withdrawal transaction by entering the details in the Margin Transfer Screen under Security Services>Security TransferMenu in eKuberSystem on the Value Date of withdrawal based on the notice of withdrawal sent by the Member. The same shall then be approved by CCIL and electronically transmittedto the concernedMember's DSB/CSGLAccount Holder via eKuberSystem for confirmation;
- 6. Upon initiation and authorization of the transaction by CCIL the relative "Service Reference Number" generated by eKuber System will be communicated by CCIL to the concerned Member and its Designated Settlement Bank/CSGL Account Holder through eNoticeSystemwithanautoemail alert or viafax /email/telephonetoassist the Member's DSB/CSGL Account Holder in the confirmation process;
- 7. Upon intimation through eNotice System /e-mail alert/fax/telephone, DSB/CSGL Account Holder shall confirm the Collateral withdrawal transaction by accepting the details entered by CCIL in the eKuber System using the Transfer Order Query providedundertheSecurity Services>Security Transfer MenuoftheeKuber System;
- 8. Members shall ensure that their DSB/CSGL Account Holder should do due, proper and timely confirmation of Withdrawal transaction oneKuber System within thecut-off timings prescribed by RBI and ensure transfer of security to DSB/CSGL Account Holder's CSGL Account with PDO, RBI. No liability shall rest on CCIL for the DSB/CSGL Account Holder's failure to do so;
- 9. Withdrawals shall be reflected in concerned Member's relevant collateral transaction and collateral holding statement on relative value date of payment;
- I0.CCIL's obligation towards the security withdrawal is limited to m1t1at1on, confirmation and electronic transmission of relative security/iestransfer order in favourofMember'sDSB/CSGLAccountHolder's CSGL AccountviaeKuber system for credit to concerned Member's Gilt Account;
- 11. Securities debited for Triparty Repo trades securities pay-in obligations as part of settlement process, to respective Associate Members' Gilt Account maintained with CCIL, at the closure of T+0 Dealing Session, will not be available for intraday withdrawal on the relevant business date. Similarly, securities credited for Triparty Repo lending will not be available for withdrawalby such member.

### IV. SubstitutionsProcedure

Members can substitute Cash for Security OR vice versa OR even replace an eligible security with another eligible security based onthe requirement attheir end. Members shall follow the procedure for Contribution and Withdrawals, as prescribed above for the purpose. Member may initially execute the contribution part of the transaction to ensure that the withdrawalishonouredby CCIL.

# V. CorporateActionsonCashand Securities

- I. Interest (coupon) benefits due on Securities contributed towards Triparty Repo collateral trades shall be paid to the Associate Members contributing the security(ies)in terms of CCIL's Securities Segment Regulations;
- 2. Interest on Cash collateral Interest shall be payable at Quarterly rests on TripartyRepo cash collateral, utilised towards Initial Margin obligation of the member. While computing the interest eligible balance, the minimum prescribed cash balance of Rs. 1,00,000/- shall be excluded from the utilised cash collateraltowards Initial Margin;
- 3. Interest on eligible cash balance as above shall be paid at the rate not exceeding I00 basis points lower than the weighted average of 91 days Treasury Bills'cut-offyields at the last three primary auctions held before the relevant interest payment date. Such interest shall be paid at the beginning of next quarter for the previous quarter;
- 4. All interest benefits due to the members on securities / eligible funds contributions towards Triparty Repo collateral shall be credited to concerned Member's Current Account maintained with designated Settlement Bank on relative date of payment. CCIL shall not be responsible for non-execution of payment instruction(s) on Net Banking System of DSB on account of any reason.

Sd/-AuthorisedSignatory TheClearingCorporationofIndiaLtd.

Annexure-1

 $\{Notice of Contribution/or Associate Members settling funds {\it ob/ig(Ifionat} \overline{DSBJ} \} \} in the contribution of the contrib$ 

(FormsIntegralPartofNotificationNo.CC/LIOPS/2020-2III3 datedI2'h March 2021 relating to Collateral Work-FlowProcedure for Triparty Repo Margin I Collateral)

# $\underline{(Tobe Issued by Associate Member on its letter head)}\\$

# SecuritiesSegment-TripartyRepoCollateral

# **NoticeofContribution-Funds**

	As on,(Da	ate)
	R	Reference (if any)
CCILMembershipID:		
MemberName		
LFundsContribution-Sou		J(AssociateMember'sCurrentAccountwithDSB)
Destination	onAccountNo.	(CCIL'sCurrentAccount withDSB)
ValueDateof Contribution	Amount(Rupees inFigures)	Amount(RupeesinWords)
as per extant approved proce-	dure within the prescribed cut-off time	dsasabove. The funds w,11 betransferred by them mings with all requisite particulars required by odate our Collateral contribution suitably.
AuthorisedSignatory/ies		
	(TobefilledbySettlementI	Bank)
Weconfirmreceiptofnecessaryins mentioned above to CCIL's curre		vconfirmhavinglransferredthereaisite amount as Jon JDate:
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<for(settlementbank)></for(settlementbank)>		
Authorised Signatory/ ies (Asapplicable)		

Annexure-11

 $\{Notice of With drawal for Associate Members settling funds obligation at DSBJ$ 

(FormsIntegralPartofNotificationNo.CCJLIOPS/2020-21//3dated12thMarch202/relatingCollateral Work-FlowProcedure for Triparty Repo Margin ICollateral)

# (To be Issuedby Associate Member on its letter head)Securities

### Segment-TripartyRepoCollateral

### Notice of Withdrawal-

	FundsAs on	(Date)	
		Reference(ifany)	
CCIL Membership ID:			
Member Name			

#### I.FundsWithdrawal

NoticeDate	ValueDate	Amount (Rupeesin Figures)	Amount(Rupees in Words)	CurrentAccount No with Designated SettlementBank

Weconfirmthatthis Notice is submitted based on-

- I. Our outstandingobligations and extent of withdrawals permissible in terms of CCIL Bye Laws, Rules and Regulations;
- 2. Actual balances held by us towards our collateral contributions

Weareawarethatthis NoticeofWithdrawalshouldreachyourcounterswithinthe cut-off timings stipulated for the purpose.

We are awarethatpayment of this amount (after confirming eligibility) shall be credited to our Current Account with our designated Settlement Bank.

For(MemberName)		
AuthorisedSignatory/ies (as applicable)		
CC:SettlementBank		

Annexure-111

{NoticeofWithdrawalforAssociateMemberssettlingfundsobligationatDSB}

(FormsIntegralPartofNotificationNoCC/l/OPS/2020-21/13dated12thMarch2021relatingCollateral WorkFlow Procedure for Triparty Repo Interest onSecurities Retained)

# $\underline{(Tobels sued by Associate Member\ on its letter head)}$

# <u>SecuritiesSegment:TripartyRepoCollateral</u> <u>InterestRetainedonSecuritiesCollateral towardsBorrowLimit</u>

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		<u>.</u>	Ason	(Date)	
				Refe	erence(ifany)
Members	ship ID:				
Member	Name:				
I.	FundsWithdr	awal			
Sr. No.	NoticeDate	ValueDate	Amount (Rupeesin- Figures)	Amount (Rupeesin Words)	CurrentAccountNo with Designated Settlement Bank
I. Parti	rm thatthisNotice al/FullReplenish CIL Bye Laws, R alinterestretained	ment ofBorrowL ules and Regula	.imitshortfallandt itions.	heextentofcash	withdrawalspermissible in terms
				ounterswithinthe	ecut-offtimings stipulatedfor the
<for(me< td=""><td>mber Name)&gt;</td><th></th><td></td><td></td><th></th></for(me<>	mber Name)>				
Authorise applicabl	edSignatory/ies(a:	S			
CC:Settle	mentBank				

Annexure•IV

 $\{Notice of Contribution for Associate Members\}$ 

{FormsIntegralPartof NotificationNo. CCILIOPS/2020-21/13 dated12thMarch202/relatingto Collateral Work-Flow Procedure for Triparty Repo Margin ICollateral)

# (Tobe Issued by Associate Member on its letter

# head)SecuritiesSegment-TripartyRepoCollateral

# **NoticeofContribution-Securities**

			As on	(Date)				
				Refe	rence(ifany)			
				Tickw	hicheverisapplicable	2		
CCJ	LMembershipII	)			AdditionalContribu	tion		
Men	nber Name				Contributionagains	tMargin call		
Secu	rityContributi	on-						
GiltA	ccount		(Associate — Holder)	eMember'sGilt.	Account with Settlement	Bank/CSGL Account		
Sourc	eCSGLAccountNo		(Settlemen	nt Bank's/CSGI	L Account Holder's CSGL	Account		
Destin	nationSOLAccount	No.	l <sub>(CC</sub>	CIL'sCSGLAlef	forTripartyRepocollateral	)		
Sr. No.	Value Date of Contribution	!SIN	!SIN Security Face FaceValue(Rsinwo eKuberService rds) ReferenceNo.					
transf with a RBI F	erred by them thro Ill requisite particu	ough eKuber System lars required by yo	m of RBI as per ext	tant approved j Upon receipt of	ransfer securitiesas above procedure within the pre ofSecurities by you in yon suitably.	scribed cut-off timings		
Auth	orisedSignatory							
		oved a Collateral Co	IledbySettlementBa ontributionTransaction ace No. generated for	onforabove me	ntioned security/ ies&Fac	ce value through		
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<for(< td=""><td>SettlementBank/CS</td><td>SGLAccountHolder</td><td>r)&gt;</td><td></td><td></td><td></td></for(<>	SettlementBank/CS	SGLAccountHolder	r)>					
	orisedSignatory/ies							

Annexure-V

{NoticeofWitltdrawal/orAssociateMembers}

(FormsIntegralPartof NotificationNo. CCIL/OPS/2020-2//I3 datedI2th March202Irelatingto Collateral Work-FlowProcedure/orTriparty Repo Margin ICollateral)

# (To be Issued by Associate Member on its letter

### head)SecuritiesSegment-TripartyRepo Collateral

#### **NoticeofWithdrawal-Securities**

				As or	n(	Date)	
	CILMem emberNa		D:			Reference (ifany)	
I S Notice Date	Security Value Date	Withdr: ISIN Code	Security Description	FaceValue ( Rs.in figures)	FaceValue (Rsin words)	GiltA/cNo.tobe credited withSettlement Bank/CSGL	CSGL AccountNo of Settlement Bank/CSG AccountHolderwith R8
W			oticeissubmit			AccountHolder	of CCII RveI awe Pule

- Our outstandingobligations and extent of with drawal spennissible in terms of CCIL ByeLaws, Rules and Regulations;
- 2. Actualbalancesheldbyustowardsourcollateralcontributions

We are aware that this Notice of Withdrawal should reach your counters within the cut-off timings stipulated for the purpose.

We are aware thatthesecuritytransfershallbecarriedoutbyyouthroughRBl'seKuberSystemfrom your CSGL Account with PDO, RBI to the CSGL Account of our Designated Settlement Bank/CSGL Account Holder with PDO, RBI.

WeundertaketoinformourSettlementBank/CSGLAccountHoldertoconfinnthetransactioninthe eKuber System on value dateof withdrawal within thecut-off timings stipulatedby RBI for the purpose.

For(MemberName)	
AuthorisedSignatory/ies(as	
applicable)	

No

CC:Settlement Bank/CSGLAccountHolder